



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION FOR  
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://LACCW.lacounty.gov>**

**Monday, September 8, 2014**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (14-4122)

**Attachments:** [AUDIO](#)

Call to Order. (14-3973)

**Vice President Alice S. Petrossian called the meeting to order at 10:06 a.m., and welcomed the Commissioners and guests to the meeting.**

Present: President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Charlotte Lesser, Commissioner Carolyn Aoki-Hyatt, Commissioner Dora de la Rosa, Commissioner Reiko Duba, Commissioner Veda E. Ward Ph.D., Commissioner Gerda Govine Ed.D., and Commissioner Olivia G. Rodriguez

Absent: Commissioner Norma L. Gallegos

Excused: Commissioner Denita Willoughby

**I. ADMINISTRATIVE MATTERS**

1. Swearing in ceremony of the newly elected officers of the Commission. (14-4070)

**President Shevlin introduced to the Commission Kathryn Barger, Chief of Staff, Fifth Supervisorial District. Ms. Barger attended the meeting to administer the Oath of Office to the newly elected officers of the Commission. Prior to administering the oath, Ms. Barger commented that the Honorable Supervisor Michael D. Antonovich is fully supportive of the Commission's ongoing efforts to provide quality service, advocacy and improving the lives of women in Los Angeles County. She further stated that the Supervisor is also excited for the upcoming Women of the Year Awards and Scholarship Luncheon (WOY) and will be supportive of the event**

She recommended to the Commission that it would be a great idea for the Commission to continue its outreach to Probation camps, as well as invite some of the women at the camps to attend the Luncheon as a source of encouragement to strive for success. She also pledged her support to promote the WOY Luncheon.

Ms. Barger administered the Oath of Office to Becky A. Shevlin, President, Alice S. Petrossian, Vice President and Ana Maria Garcia, Treasurer, for a two-year term ending in June 2016.

The Commission thanked Ms. Barger for coming to administer the oath.

2. Approval of Minutes for the Regular meeting of August 11, 2014. (14-3974)

**On motion of Commissioner Charlotte Lesser, seconded by Commissioner Aoki-Hyatt, this item was approved by the following vote:**

**Ayes:** 9 - President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Charlotte Lesser, Commissioner Carolyn Aoki-Hyatt, Commissioner Reiko Duba, Commissioner Veda E. Ward Ph.D., Commissioner Gerda Govine Ed.D., and Commissioner Olivia G. Rodriguez

**Abstentions:** 1 - Commissioner Dora de la Rosa,

**Absent:** 1 - Commissioner Norma L. Gallegos

**Excused:** 1 - Commissioner Denita Willoughby

**Attachments:** [SUPPORTING DOCUMENT](#)

3. Approval of Minutes for the Retreat meeting of August 11, 2014. (14-3975)

**On motion of Commissioner Charlotte Lesser, seconded by Treasurer Ana Maria Garcia, this item was approved by the following vote:**

**Ayes:** 9 - President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Charlotte Lesser, Commissioner Carolyn Aoki-Hyatt, Commissioner Reiko Duba, Commissioner Veda E. Ward Ph.D., Commissioner Gerda Govine Ed.D., and Commissioner Olivia G. Rodriguez

**Abstentions:** 1 - Commissioner Dora de la Rosa,

**Absent:** 1 - Commissioner Norma L. Gallegos

**Excused:** 1 - Commissioner Denita Willoughby

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

**4. President's Report for September 2014. (14-3976)**

**President Shevlin reported that the Executive Committee had a teleconference meeting on August 18, 2014. The agenda items included, communication protocol between the staff and the Commission, process for adhering to timelines, budget process and the overall expectation and goals of the Executive Committee.**

**Continuing her President's report, she informed the Commission that she attended the League of California Cities meeting, as well as renewed her membership with the Women's Caucus. She further advised that she will make an effort to provide written President's report for future meetings.**

**5. Executive Committee Report for September 2014.**

**Discussion and recommendation to invite a representative from the Sybil Brand Commission for Institutional Inspections (SBC) to discuss the role of SBC. (14-4064)**

**Vice President Petrossian reported that at the Executive Committee meeting on August 18, 2014, there was a conversation regarding possible collaboration between Commission for Women (CW) and the other Los Angeles County Commissions that also deals with women's issues, especially in areas where the Commissions' role may overlap. She also reported that with the Commission's concerns regarding incarcerated women and young girls, they recommend CW to reach out to Sybil Brand Commission (SBC) to come and address the Commission on the role of SBC, as well as identify any possible overlap in the activities of both Commissions.**

**By Common Consent the Commission agreed to invite a representative from SBC to attend the regular meeting of the Commission on November 3, 2014 to discuss the role of SBC. Staff was directed to convey the Commission's request to SBC.**

**6. Women of the Year Luncheon Committee Report for September 2014. (14-4065)**

Commissioner Rodriguez reported that the WOY Luncheon Committee met to review the correspondence for the 2015 WOY Luncheon; minor revisions were recommended. One of the recommendations was to add a woman veteran to the categories listed on the WOY nomination application. Staff will make the recommended changes for final review at the Luncheon Committee meeting in October.

Furthermore, the Luncheon Committee decided to model the 2014-15 WOY Luncheon budget after the 2013-14 budget.

During a brief discussion regarding the WOY nomination process, there was a consensus that the Committee needs to revisit the nomination guidelines to ensure that the criteria reflects accomplishments that are beyond the recipients' regular job duties that they receive compensated for.

Commissioner Lesser also requested the WOY Luncheon Committee to look into moving up the timeline for the preparation activities of the Luncheon.

Commissioner Petrossian added that she would like to see the goal for the 2015 WOY Awards Luncheon to be 500 guests.

7. Education Committee Report for September 2014. (14-3977)

Commissioner Rodriguez requested this item to be continued to the November 3, 2014 meeting. However, after further deliberation, by common consent the Commission decided to move the item up to the October meeting considering the fact that the students who are interested in internship positions usually have their schedules set by the end of October.

Attachments: [SUPPORTING DOCUMENT-EDUC INTERN](#)

8. Staff Report for September 2014. (14-3978)

Staff provided the following report in response to the Commission's directive from the August 11, 2014 Retreat meeting:

The request from the Commission to Human Resources to provide a breakdown report on the statistics on gender, age, race, job/titles, pay scale, as well as information as to the job application process has been communicated to Human Resources and staff is awaiting response.

The Commission's logo was forwarded to Public Works to be printed on all marketing materials of the Public Works Women's Leadership Conference scheduled for November 20, 2014.

Staff was advised that the Commission can request two interns.

There was a brief discussion and clarification that the length of the internship will depend on availability of Commission's projects.

### **III. DISCUSSION**

9. Discussion regarding Commissioners' absences. (14-4055)

In discussing Commissioners' absences, it was clarified that the Commission's Statement of Procedures states "It shall be the duty of all Commission members to attend all meetings of the Commission except in case of illness or other emergencies. If a member of the Commission shall fail to attend three (3) consecutive regular meetings or fifty percent of regular meetings in any half of a calendar year without being excused by said Commission, such absences shall be reported to the appointing Supervisor."

The Commissioners were in concurrence with generating a letter under the President's signature to be sent to all the Commissioners reminding them of the stated procedural rule. Subsequently, any Commissioner with three (3) unexcused absences shall be reported by sending a letter to the Commissioner and the appointing Supervisor.

10. Discussion and preparation to host the Honorable Supervisor Gloria Molina at the October meeting. (14-4071)

Commissioner Rodriguez reported that Supervisor Gloria Molina's Office has confirmed that she will be attending the October meeting. Commissioner Rodriguez will follow up with the scheduler to determine her estimated time of arrival.

The Commissioners agreed to make personal donations to purchase a gift (flowers) for the Supervisor.

By Common Consent, Commissioner Ward was requested to reach out to Honorable Supervisor Zev Yaroslavsky's office to invite him to the November 3, 2014 Commission meeting to be recognized as well.

11. Discussion to appoint a representative to attend the Department of Public

Works Leadership Conference. (14-4072)

**President Shevlin stated that she will attend the Public Works Leadership Legacy Conference on November 20, 2014 at the Pasadena Convention Center. Vice President Petrossian and Commissioner Govine also stated their interest and availability to attend. President Shevlin stated that as the conference draws near, the Commission will decide who to send as a second representative.**

#### **IV. MISCELLANEOUS**

#### **12. Commissioners' Announcements for September 2014. (14-3979)**

**The following were the Commissioners announcements:**

- Commissioner Rodriguez announced that on behalf of the Domestic Violence Council she will be presenting at the Annual Herschel Swinger event. She also presented to the Commission on Children and Families regarding the Blue Ribbon Commission's stance on the connection of Domestic Violence and child abuse.**
- Commissioner Aoki-Hyatt has been meeting with the Optimist Group Home in providing educational assistance to the residents.**
- Commissioner Duba is working with children and seniors at the Senior Center to stay in shape through swimming activities. She advised the Commission that she will be unavailable to attend the October 2014 Commission meeting.**
- Commissioner De La Rosa was accepted into the "On Ramp" internship Program, which is a one year pilot program designed to help women who have been out of their profession for a number of years return to work.**
- Commissioner Govine continues to stay connected with 2014 Commission for Women Scholarship recipients Raven Jackson and Veronica Cortez. She further reported that edited bios of Treasurer Ana Maria Garcia and Commissioner Denita Willoughby were forwarded to staff to update the website.**
- Commissioner Lesser is on the Board of Torrance Memorial Hospital. She also met with Joanna Bloomfield who is involved with "Bringing light to Motherhood" program. She would like to have the Health Committee explore bringing that subject to the Commission. She also invited Commissioner De la Rosa to join the Health Committee.**

- 
- **Commissioner De la Rosa accepted the invitation to join the Health Committee.**
  - **Commissioner Ward attended the AAUW Tech Trek Program on August 23, 2014. She also shared some informational flyers with the Commission:**
    - **United Methodist Church "Imagine no Malaria"**
    - **Parks after Dark "Preventing Violence while promoting Healthy, Active Living."**
  - **Commissioner Garcia will participate in the Diversity Summit's 2+2+3 program, which directs students of color to do two years at a Community College, two years at a university and three years of law school. She also announced the Diversity at Law events scheduled for October 30-31, 2014.**
  - **Vice President Petrossian announced that she will be unable to attend the October 2014 Commission meeting.**

**Attachments:**    [SUPPORTING DOCUMENT-WARD](#)

**Matters Not Posted**

- 13.** Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (14-3980)

**The following items was introduced for discussion and is to be placed on a future agenda:**

- **Preliminary report on the Grand Jury's research regarding the following:**
- **Un-collected Batterer's fees; and**
- **Invite Mark Delgado to present update on the jail re-alignment**

**Public Comment**

- 14.** Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-3981)

**Dr. Genevieve Clavreul addressed the Commission.**

**Adjournment**

15. Adjournment for the meeting of Monday, September 8, 2014. (14-3982)

**The September 8, 2014 meeting was adjourned at 11:58 a.m.**

Draft